

Job Specification

<u>Knowledge, skills and experience requirements for the post.</u>		
<u>Qualifications</u>	<u>Essential</u>	<u>Desirable</u>
Willingness and ability to obtain and/or enhance qualifications and training for development in the post.	Essential	
<u>Experience</u>	<u>Essential</u>	<u>Desirable</u>
Experience of working in a school environment.		Desirable
Electrical, electronic or CAD/CAM work related experience.	Essential	
<u>Training</u>	<u>Essential</u>	<u>Desirable</u>
Health and Safety at Work		Desirable
Classroom Assistant training		Desirable
<u>Skills</u>	<u>Essential</u>	<u>Desirable</u>
Excellent communication and listening skills	Essential	
Displays tact and sensitivity with an understanding and respect for confidentiality and security	Essential	
DIY skills		Desirable
Good time management and organisational skills	Essential	
Ability to think creatively and solve basic problems		Desirable
Ability to relate to students in a pleasant the sympathetic manner and to recognise potential child safeguarding issues	Essential	
Understanding of School child safeguarding procedures		Desirable
<u>Other</u>	<u>Essential</u>	<u>Desirable</u>
Satisfactory Enhanced Criminal Records Disclosure	Essential	
Assessed and advised by Health and Well Being	Essential	