

## Person Specification

**Job Title:** Catering Assistant

<b>Knowledge</b>	<b>Essential</b>	<b>Desirable</b>
Knowledge of food preparation	✓	
Knowledge of current allergen regulations		✓
Knowledge of efficient cleaning methods and materials with understanding of health and safety		✓
<b>Qualifications</b>		
Educated to GCSE level or equivalent	✓	
Food safety qualification	✓	
VRQ/NVQ practical cookery qualification	✓	
Level 2 Food Hygiene Certificate	✓	
<b>Experience</b>		
Experience of working in a school environment		✓
An understanding of customer care.	✓	
Good organisational skills and self-motivation.	✓	
<b>Skills</b>		
Ability to communicate effectively and positively with students.	✓	
An understanding of H&SAW, COSHH, Food Hygiene.	✓	
Ability to work independently with minimum supervision and as part of a team.	✓	
Strong interpersonal skills with the ability to communicate effectively at all levels.	✓	
Previous experience of working within a catering environment.	✓	
Ability to relate to students in a pleasant and sympathetic manner and to recognise potential child safeguarding issues	✓	
Knowledge and understanding of Academy child safeguarding procedures and protocol of visitors		✓
<b>Other</b>		
Satisfactory Enhanced Criminal Records Disclosure	✓	
Assessed and advised by Occupational Health	✓	